



## **TEXAS COUNCIL OF PERIOPERATIVE REGISTERED NURSES (TCORN) BYLAWS**

### **Article I Name and Mission**

#### **Section A. Name**

The official name of the organization is the Texas Council of periOperative Registered Nurses

1. TCORN is a non-profit organization

#### **Section B. Mission**

1. Establish and maintain communication among Texas perioperative nurses and National AORN regarding legislative and professional issues impacting perioperative nursing at a National and State level.

### **ARTICLE II Membership**

#### **Section A. Active**

All active members of TCORN will be active members of AORN, Inc., hold a valid Texas RN license, and may be Chapter representatives or individuals members as indicated below:

1. **Chapter membership**
  - a. All Texas AORN Chapters who pay dues to TCORN are eligible to send one voting representative.
  - b. Each Chapter belonging to TCORN will determine how they select their representative to TCORN.
  - c. One chapter representative is eligible for reduced rates at TCORN functions.
2. **Individual membership**
  - a. Meets the requirements for TCORN membership.
  - b. Pays individual TCORN membership dues.
  - c. May vote.
  - d. May hold office, serve on and chair committees in TCORN

#### **Section B. Retired**

Retired members will be members of AORN, Inc., do not have to have a current Texas RN license, and may be an individual member or a chapter representative.

- a. Pays individual TCORN member dues.
- b. May vote.
- c. May hold office, serve on and chair TCORN committees

#### **Section C. Associate**

Associate members support the mission of TCORN and is primarily engaged in one of the following professions: health care industry representative, health care administration, or central service.

- a. Pay individual TCORN Membership dues.
- b. May not vote
- c. May not hold office or serve on committees in TCORN.

### **ARTICLE III Fiscal Year**

**The fiscal year is January 1 through December 31**

### **ARTICLE IV Dues**

### **Section A. Amount**

Dues for Chapters, Individual **Retired**, and Associate Members will be set by the Officers.

### **Section B. Renewal**

1. Dues cover annual membership in TCORN for the fiscal year .
2. TCORN membership will automatically terminate if dues are not current

## **ARTICLE V Officers & Board of Directors**

### **Section A. Officers**

1. **The TCORN Board of Directors comprises the following:**
  - a. President – Serves for one year immediately following term as President-Elect
  - b. President-Elect – Elected annually for one year and serves the following year as President
  - c. Vice-President – Elected in even numbered years for a two year term
  - d. Secretary – Elected in even numbered years for a two year term
  - e. Treasurer – Elected in odd numbered years for a two year term
  - f. Past President - Serves for one year immediately following term as President
  - g. Board Members (2) - one elected each year for a term of two years
2. No officer may serve more than two consecutive terms in the same office.
3. No AORN Chapter may have more than two members serving in office at any given time

### **Section B. Duties**

1. President
  - a. Presides at all meetings.
  - b. Serves as official representative of TCORN.
2. President-Elect
  - a. Assists the President as delegated.
  - b. Assumes the office of President at end of term.
3. Vice-President
  - a. Assists the President as delegated.
  - b. Chairs the bylaws/policy committee.
4. Treasurer
  - a. Maintains financial records
5. Secretary
  - a. Keeps minutes of all proceedings of the Council
  - b. Maintains correspondence
6. Past President
  - a. Chairs Conference Committee
7. Board Member
  - a. Attends Board meetings
  - b. Participates actively in Board meetings
  - c. Assumes responsibilities as assigned by the President and as indicated in the Operating Policies.

### **Section C. Eligibility for Office**

Any TCORN member may run for office. 1) Change the name of leadership positions from CHAIR to PRESIDENT in order to eliminate the confusion associated with the term "Chair" referring both to the leadership position AND to a committee chair.

## **ARTICLE VI Elections**

### **Section A. Officer Elections**

Election of officers shall be held by electronic ballot and posted on the website at least 15 days before voting begins.

1. The active members of TCORN, both Chapter and individual, and retired members, shall elect officers.
2. Nominations may be submitted up to thirty (30) days prior to the scheduled annual meeting.
3. A Tellers Committee, appointed by the President, will tabulate the votes.
4. A plurality will elect.
5. In case of a tie, choice is by lot.

#### **Section B. Vacancies**

1. A vacancy in the office of President is filled by the Vice-President.
2. Vacancies in offices of President-Elect and President may be temporarily filled should they become vacant. The remaining officers will select a Council member to serve in this capacity until the regularly scheduled meeting, when the entire Council will vote on a member to fill the vacancy.
3. Vacancies in offices of Treasurer and Secretary may be temporarily filled should they become vacant. The remaining officers will select a Council member to serve in this capacity until the regularly scheduled meeting, when the entire Council will vote on a member to fill the vacancy.
4. The officers and the remaining Director will fill a vacancy in the Director position.

### **ARTICLE VII Meetings**

#### **Section A. Council Meetings**

1. There will be one scheduled annual meeting.
2. The President may call additional meetings as necessary.
3. Roberts' Rules of Order Revised shall govern the proceedings of TCORN.
4. One-third (1/3) of the TCORN membership shall constitute a quorum

### **ARTICLE VIII Committees**

#### **Section A. Standing Committees**

1. Legislative
2. Membership Strategies
3. Nominating
4. Strategic Planning
5. Special Projects
6. Website

### **ARTICLE IX Amendments to Bylaws**

#### **Section A.**

1. Proposed amendments will be posted on the website at least 30 days prior to a vote.

### **ARTICLE X Distribution of assets on dissolution**

#### **Section A. Dissolution**

TCORN may be dissolved by a resolution approved by two-thirds (2/3) of the membership.

#### **Section B. Funds**

At the time of dissolution all funds in the treasury will be given to the AORN Foundation.

**Revised:**

October 15, 2009

March 31, 2007

July 15, 2005

July 12, 2002

March 30, 1998

February 28, 1993

November 7, 1991

September 28, 1991

Ratified April 7, 1991

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